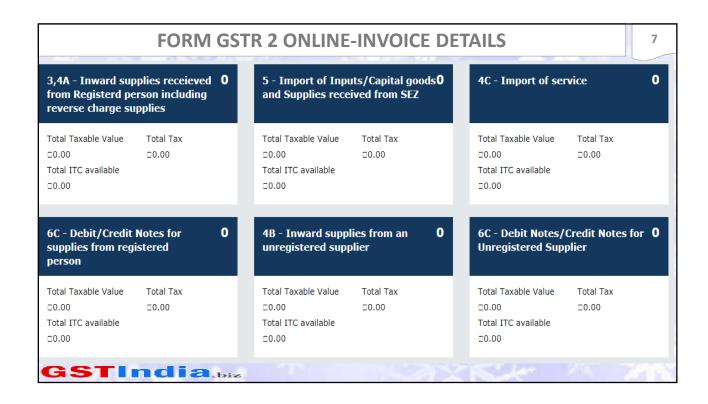


FORM FOR CLAIMING ITC O Declaration for claim of input tax credit under sub-suction (1) of section 18. O Transfer of credit on sale, merger, amalgamation, lease or transfer of a business O Declaration for intimation of ITC reversal on input, input contained in semi finished goods, finished goods and Capital goods in stock. FORM OST ITC-03 O Details of goods/capital goods sent to job worker and received back.

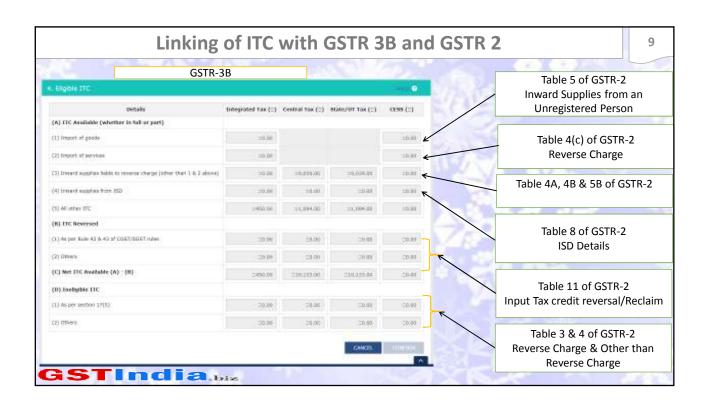


	GSTR 2 5					
S.No	Clause -	Particulars				
1		GSTIN				
2		Name,Trade Name				
3		Supply from Registered Person other than Reverse Charge				
4	4A	Supply from Registered Person Reverse Charge				
	4B	Reverse Charge-Unregistered Person				
	4C	Import of Service				
5	5A	Imports				
	5B	Received From SEZ				
6	6	Amendments in Debit Note/Credit Note				
	6A	Other than Imports/From SEZ				
	6B	Imports/From SEZ				
	6C	Debit Notes/Credit Notes-Original				
	6D	Amendments in Debit Note/Credit Note				
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		GSTR 2
S.No.	Clause	Particulars
		From Composition Dealer
7		Exempt Supply
,		Nil rated Supply
		Non GST Supply
		ISD Credits
8	8A	ISD Invoice
	8B	ISD Credit Note
9	9A	TDS
,	9B	TCS
		Advance Paid/Advance Adjusted
	I. For Curren	t Month
10	10A	Advance Amout paid for reverse charge supply(Tax amount added to output tax) (i) Intra State -Rate wise (ii) Inter State-Rate wise
	10B	Advance in earlier & Income reversed in current month (i) Intra State -Rate wise (ii) Inter State-Rate wise
	II Amendme	nts
		10A(I) 10A(2) 10B(1) 10B(2)
11		Input Tax credit reversal/reclaim
12		Addition/Reduction due to Mismatch
13		HSN Summary
GS	TIndia	.biz

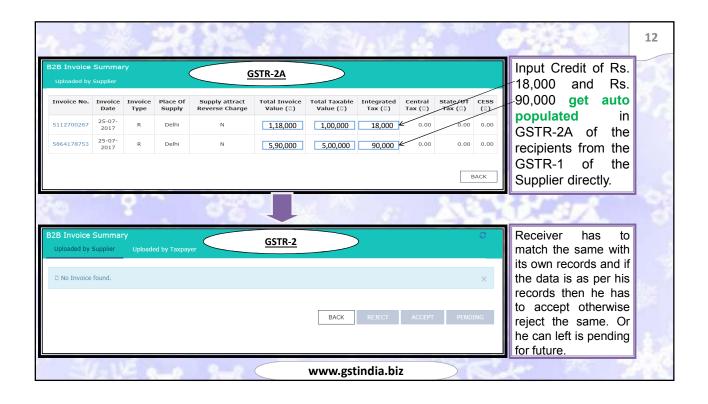












<u>Case No.2:-</u> Goods or Services Purchased from Registered Supplier and such input or input services are not eligible for Input Tax Credit (ITC)

13

Examples

- 1) ABC Company purchased motor vehicles of Rs. 10,00,000 and paid IGST of Rs. 180,000;
- 2) Service of **Beauty Treatment** taken for the Employees of the Company and paid Rs. 100,000 and GST of Rs. 18,000;
- 3) Services of **fitness center(GYM OR YOGA CLASSES)** taken for the employees and paid for the same of Rs. 10,000 and GST of Rs. 1,800;
- 4) Paid Rs 50,000 for the Membership of a club and GST of Rs. 9,000;
- 5) Company taken **life insurance policy and health insurance policy** of the Employees and paid premium of Rs. 100,000 per month and GST of Rs. 18,000;
- 6) Travel packages like Shimla package for holidays etc of Rs. 300,000 and GST paid on that of Rs. 54,000;



<u>Case No.2:</u> Goods or Services Purchased from Registered Supplier and such input or input services are not eligible for Input Tax Credit (ITC)

14

- 7) Mr. X is the chairman of XYZ construction private limited. He ordered certain input goods or services like cement, or labour to be **used for the construction of his house**. Cement purchased was also used partly for the official company projects. ITC would not be available for the above input goods or services.
- 8) Company availed **Services from Composition Dealer** for Rs. 200,000 and GST Charged by such dealer of Rs. 4,000;
- 9) Goods lost by fire of Rs. 60,000 on which GST paid of Rs. 10,800;
- 10) Any tax paid in accordance with the provisions of sections 74, 129 and 130;

Section 74:- Determination of tax not paid or short paid or erroneously refunded or input tax credit wrongly availed or utilized by any reason of fraud or any willful misstatement or suppression of facts.

Section 129:- Detention, Seizure and release of goods and conveyances in transit.

Section 130:- Confiscation of goods or conveyances and levy of penalty.



Example on Section 74, 129 and 130 M/s X has supplied goods to M/s Y at a price of Rs. 10 and has paid the duty accordingly. M/s Y has availed the credit of duty paid by M/s X. During the audit of records by the departments, it was ascertained that the appropriate value of product is Rs. 15. Therefore, M/s X is required to pay tax on differential amount of tax on the price of Rs. 5. Further, assume that M/s X has not disclosed the fact to the department and hence demand for the tax arises on account of suppression of facts. The differential tax paid by M/s X will not be available as credit to M/s Y in view of clause (i) of Section 17(5) of CGST Act' 2017



<u>Case No.3</u>:- Import of Services and purchase from unregistered vendor as given under section 9(3) & 9(4) of the CGST Act' 2017

17

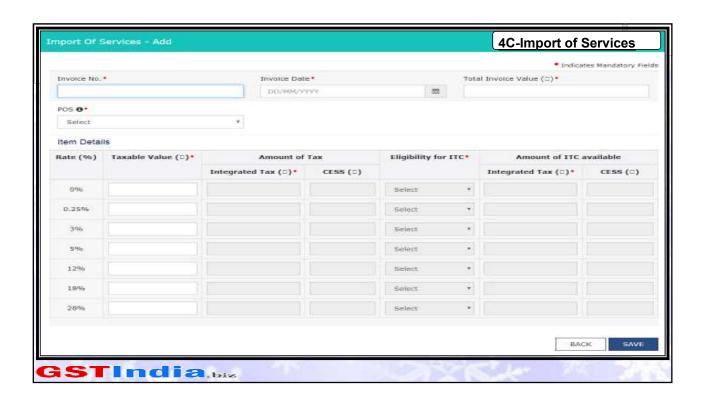
Examples:-

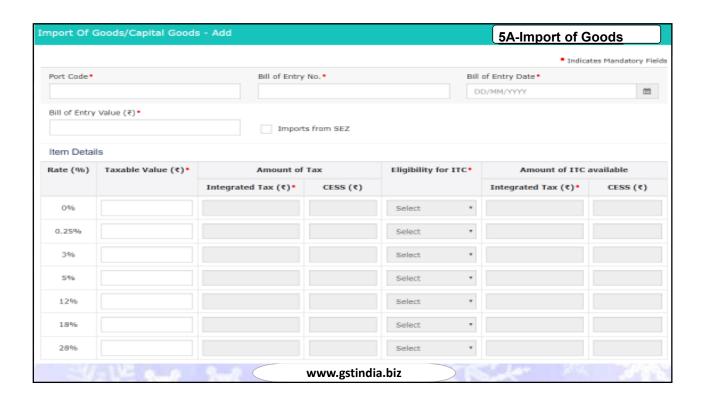
- ➤ Taken Consultancy Services from USA of Rs. 50,00,000;
- ➤ Import goods worth Rs. 50,000 from Japan;
- ➤ Paid Rent to unregistered person of Rs. 100,000 per month;
- ➤ GYM Services taken from Unregistered Vendor of Rs. 20,000;

In all the above cases, **Recipients has to fill Table 4B**,**4C & 5A of GSTR-2 manually**. He can take credit of the same if the same is not ineligible for ITC. In the above given example, a person can take credit in first 3 transactions but not in 4th transaction as it is not eligible for ITC. For 4th transaction Person has to pay the Tax under RCM but he cannot take credit as per Section 17(5) of CGST Act. Therefore, he has to select "ineligible input" under the eligibility for ITC column of Table 4B and 4C of GSTR-2.



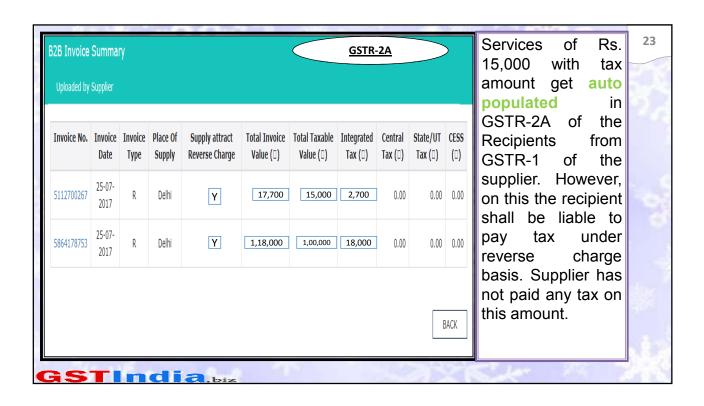


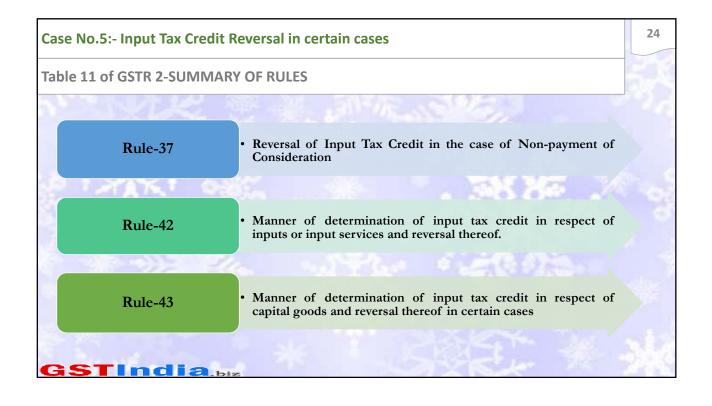












nn;				
out Tax Credit Reversal / Reclaim -	Add			
Description for reversal of ITC		Amount of 1	TC available	
	Integrated Tax (□)	Central Tax (□)	State/UT Tax (□)	CESS
mount in terms of rule 37(2)				
mount in terms of rule 42(1)(m)				
mount in terms of rule 43(1)(h)				
mount in terms of rule 42(2)(a)				
mount in terms of rule 42(2)(b)				
n account of amount paid subsequent to eversal of ITC				
ny other liability				

	Input Tax Credit Rever		FIN IN	A	ATT.	Harry Co.
Description for reversal of ITC		To be added to or reduced from	Integrated Tax	Amount Central Tax	of ITC State/UT Tax	CESS
1		2	3	4	5	
A. Information for the current tax period	No.	100	6380	Į,	- 345	
(a) Amount in terms of rule 37(2)	Reversal of ITC due to non payment	To be added		WA		
(b) Amount in terms of rule 39(1)(j)(ii)	Credit Note	To be added	E .		No.	
(c) Amount in terms of rule 42 (1) (m)	ITC of input & input services attributable to exempt & non business supply	To be added			4	
(d) Amount in terms of rule 43(1) (h)	ITC of capital goods attributable to exempt supply	To be added		Š		T K
(e) Amount in terms of rule 42 (2)(a)	Increase in point (c) after year end	To be added	MAX			die
(f) Amount in terms of rule 42(2)(b)	Decrease in point (c) after year end	To be reduced	100	e sala		
(g) On account of amount paid subsequent to reversal of ITC		To be reduced			Ng 1	w b
(h) Any other liability (Specify)			JHS 594		JUST C	3/1-1

GSTR-	2 (Form	for Inward	Supplies)	– Table 1	.1	
continue	d					
B. Amendment of infor	mation furnish	ed in Table No 11	at S. No A in an ear	lier return		
Amendment is in respec	et of			0.	C**	
information furnished i	n the Month			- S		
Specify the information	you wish to		e 4	AND TO		
amend (Drop down)			- Page 1			

Example No.1:- Rule 37 (2) of CGST Rules' 2017-Table 11 of GSTR-2

28

- Mr. A, registered person availed the services of Rs. 10,000 on which GST of Rs. 1800 was charged.
- Mr. A claimed the GST of Rs. 1800 as ITC in his GSTR-2.
- ➤ He fails to pay the value of such supply along with tax payable thereon, within the time limit specified under section 16 i.e. 180 days.
- Now Mr. A shall furnish the amount of such supply not paid to supplier in Table 11 (Input Tax Credit Reversal/Reclaim) of GSTR-2.
- This amount has to be paid by recipient of services as output liability along with interest.
- ➤Once such amount paid to the supplier he can now reclaim the credit in Table 11 (Input Tax Credit Reversal/Reclaim) of GSTR-2.

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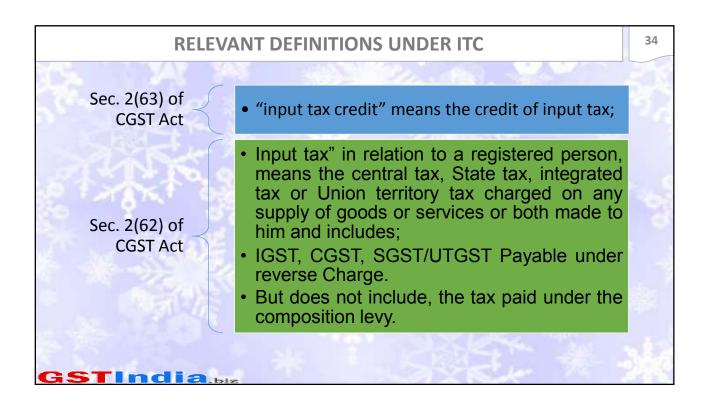
Information of M/s AB Logistics Co. for the month of July' 2017; Dutwards Supply;-		
Particulars	Total Service Amount	Tax Amount @ 18%
Supply for Taxable Services-Domestic Supply (Sea Import Freight and Clearing and Forwarding Charges)	Rs. 25,00,000	Rs. 450,000
Supply for Taxable Services-Export Services (Sea Export Freight and Clearing and Forwarding Charges)	NS. 25,00,000	NS. 450,000
Supply for Exempt Services (Air Import Freight)	Rs. 10,00,000	Nil
Total Supply of Services	Rs. 35,00,000	450,000
nwarde Cunnly-		
Total Input Services for Inwards Supplies from Registered Person	Rs. 20,00,000	270,000
Total ITC under Reverse Charge Mechanism	Nil	60,000
Total ITC		330,000
Services used exclusively for Taxable Supply-For Domestic and Zero rated Supply		220,000
Service used exclusively for Exempt Supply-For Air Import Freight		54,000
Services used exclusively for "purpose other than business"		18,000
Other Input goods on which credit is not available u/s 17(5)		8,000

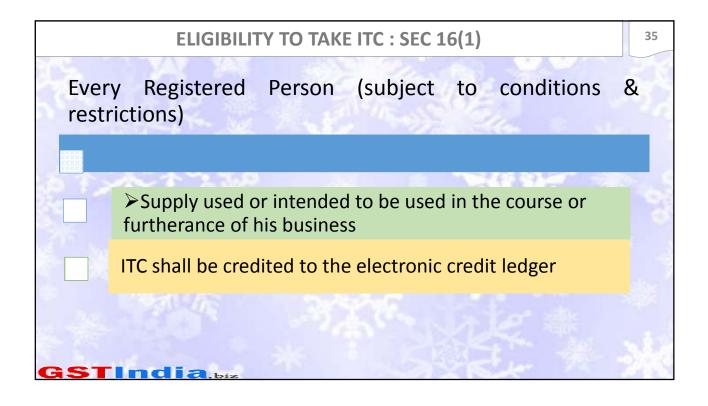
	Particulars	Amount (Rs.
	Total ITC for the month	330,00
Less:	ITC exclusively used for "Purposes other than business"	(18,000
Less:	ITC exclusively used for effecting "Exempt supplies"	(54,000
Less:	ITC not available u/s 17(5)	(8,000
Less:	ITC exclusively used for effecting "Supplies other than exempted but including Zero-rated supplies"	(220,000
	Common Credit(A)	30,00
Less:	ITC pertaining to "Exempt Supplies" (A*B/C)	8,57
	Exempt Supplies(B)-10,00,000	Y No.
	Total Turnover (C)-35,00,000	CONTRACTOR OF THE PARTY OF THE
Less:	ITC pertaining to "Non-businesses purposes" (5% of A)	1,50
	Eligible Credit	19,92
	Total Ineligible Credit	10,07
	The ITC to be reversed of Rs. 10,072 has to be added to outpu	it liability.

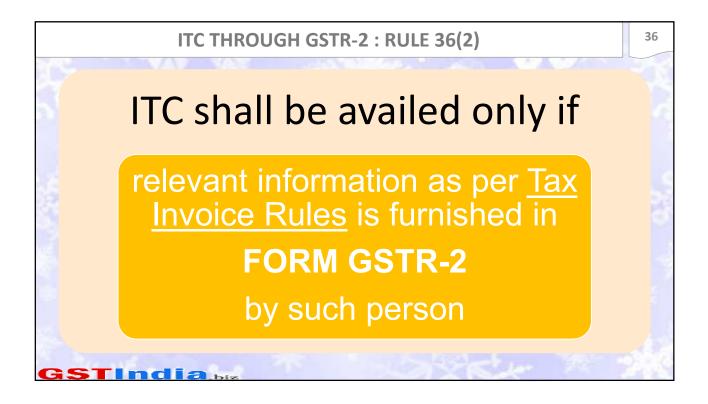
kample No.3:- Rule 43 of CGST Rules' 2017- Table 11 of	GSTR-2	3
Information of M/s AB Traders for the month of Sep' 2017;		
Outwards Supply:-		
Particulars	Total Service Amount	Tax Amount @ 18%
Supply for Taxable Services-Domestic as well as zero rated supply	Rs. 25,00,000	450,000
Supply for Exempt Services	Rs. 10,00,000	N
Total Supply of Services	Rs. 35,00,000	450,00
nwards Supply of Capital Goods;-		
Total Input Services in respect of capital goods for the month	Rs. 45,00,000	8,10,000
Purchase of capital Goods to be used exclusively for taxable supply	Rs. 20,00,000	320,000
Purchase of capital goods to be used exclusively for exempt supply	Rs. 10,00,000	180,000
Purchase of capital Goods for non business purpose	Rs. 1,00,000	18,000
	Mer.	

	Particulars	Amount (Rs.)
	Total ITC in respect of capital goods for the month	810,000
77.6	ITC in respect of capital goods exclusively used for "Purposes	
Less:	other than business"	(18,000
	ITC in respect of capital goods exclusively used for effecting	8 10
Less:	"Exempt supplies"	(1,80,000
7.0	ITC exclusively used for effecting "Supplies other than exempted	AVA
Less:	but including Zero-rated supplies"	(320,000
Step-1	Common Credit(A)	2,92,000
W/	ITC pertaining to capital goods partly used for Exempt supplies	A COM
Step-2	and personal use (A*B/C)	83,429
- 77	Exempt Supplies(B)-10,00,000	
100	Total Turnover (C)-35,00,000	9,400
Step-3	Reversal of Input Tax Credit in a month	
0,0	Amount as per Step 2/60(months)	D- 4204
	The ITC to be reversed of Rs. 1,390 has to be added to output liability every	month.



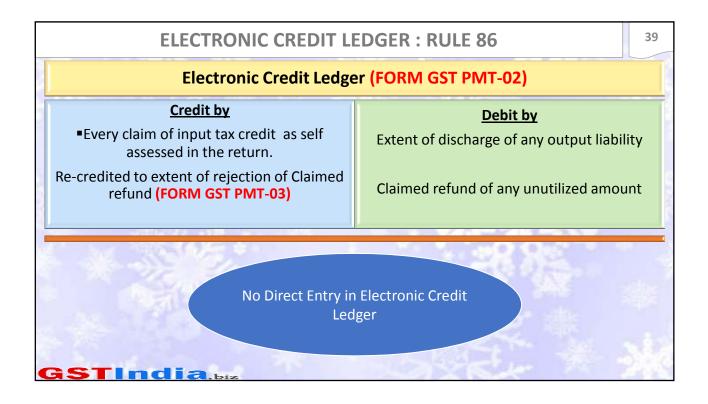






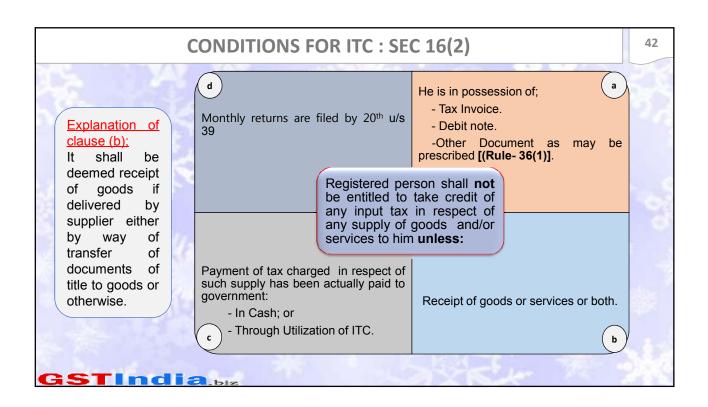
. No.	Filed	Remark 1	Remark 2	Goods	Services
1	Name	Supplier		Yes	Yes
2	Address	Supplier		Yes	Yes
3	GSTIN	Supplier		Yes	Yes
4	consecutive serial number	Not Exceeding 16 nos	unique for financial Year	Yes	Yes
5	Date	issue date		Yes	Yes
6	Name	Registered Recipient		Yes	Yes
7	Address	Registered Recipient		Yes	Yes
8	GSTIN	Registered Recipient		Yes	Yes
9	Name	Unregistered Recipient	Supply value more than 50K	Yes	Yes
10	Address of Delivery	Unregistered Recipient	Supply value more than 50K	Yes	Yes
11	HSN			Yes	Yes
12	SAC			Yes	Yes
13	Description of Goods			Yes	No
14	Description of Services			No	Yes
15	Quantity			Yes	No

S. No.	Filed	Remark 1	Remark 2	Goods	Service
16	Unit			Yes	No
17	Total Value of Goods			Yes	No
18	Total Value of Services			No	Yes
19	Discount			Yes	Yes
20	CGST Rate			Yes	Yes
21	SGST Rate			Yes	Yes
22	IGST Rate			Yes	Yes
23	CGST			Yes	Yes
24	SGST			Yes	Yes
25	IGST			Yes	Yes
26	Place of Supply	Along with State Name	Interstate Supply	Yes	Yes
27	Tax applicable on reverse Charge	yes/no		Yes	Yes
28	Signature	Supplier or Authorised Person	In case of reverse charge Recipient or Autorised person	Yes	Yes
29	Digital Signature	Supplier or Authorised Person	In case of reverse charge Recipient or Autorised person	Yes	Yes

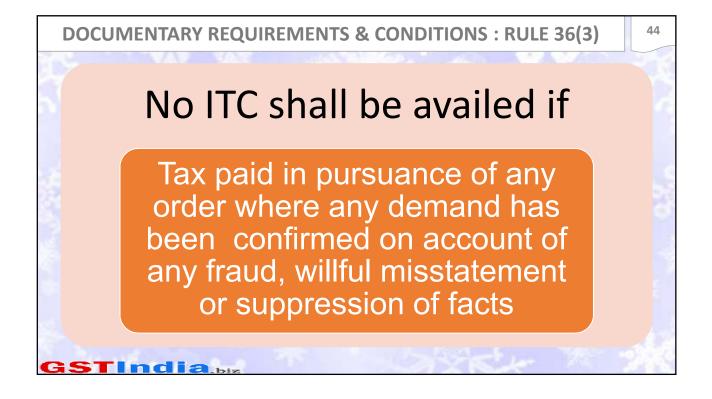


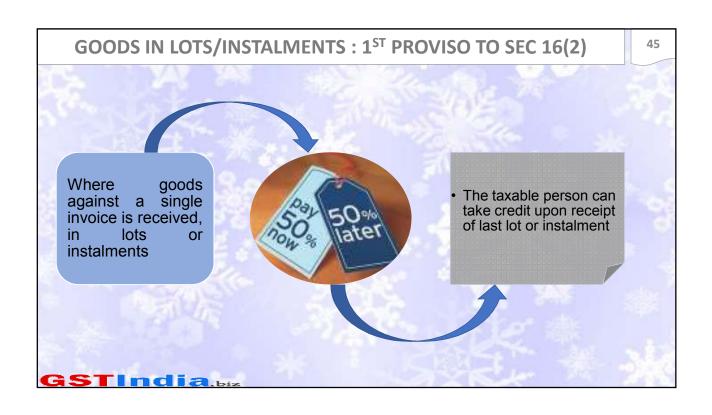


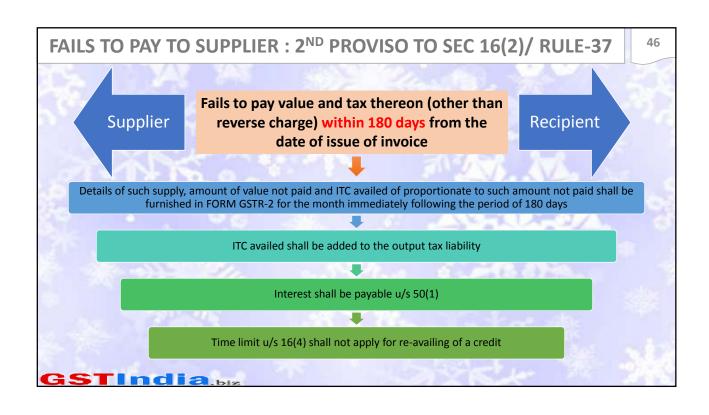
	PMT-04 FIELDS 41
1	GSTIN
2	Name (Legal)
3	Trade name, if any
4	Ledger / Register in which discrepancy noticed
	Credit ledger Cash ledger Liability Register
5	Details of the discrepancy
	Date
	Type of Tax
	Central Tax State Tax
	UT Tax Integrated Tax
	CESS
	Type of discrepancy
	Amount involved
6	Reasons, if any
7	Verification
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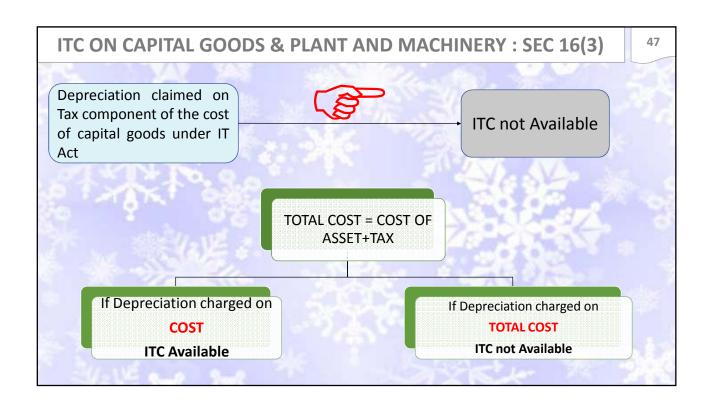


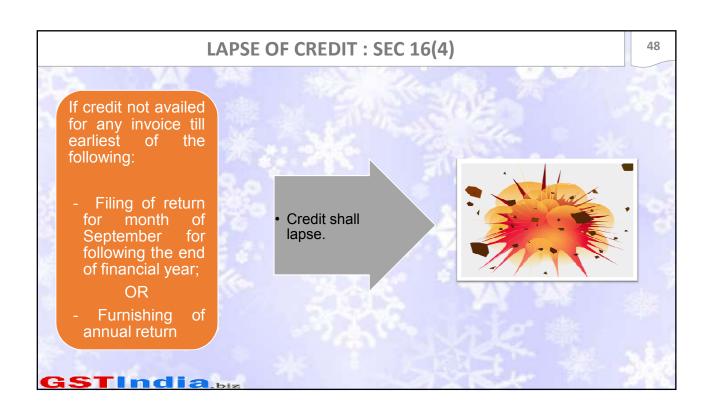
DOCUMENTARY REQUIREMENTS & CONDITIONS: RULE 36(1) ITC shall Invoice issued for outward supply be availed by Invoice Issued for inward supply where tax is paid under reverse charge Registered person/ISD on the Debit Note Issued by supplier basis of following Bill of entry or any similar document prescribed under the Customs Act, documents 1962 or Rules made there under for assessment of integrated tax on imports An ISD invoice or ISD credit note or any document issued by an Input Service Distributor





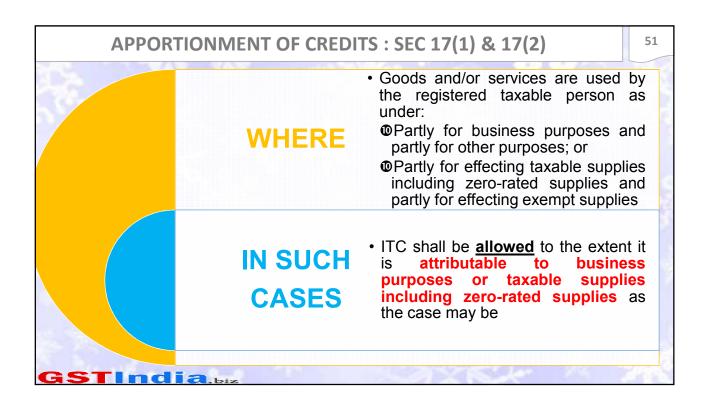


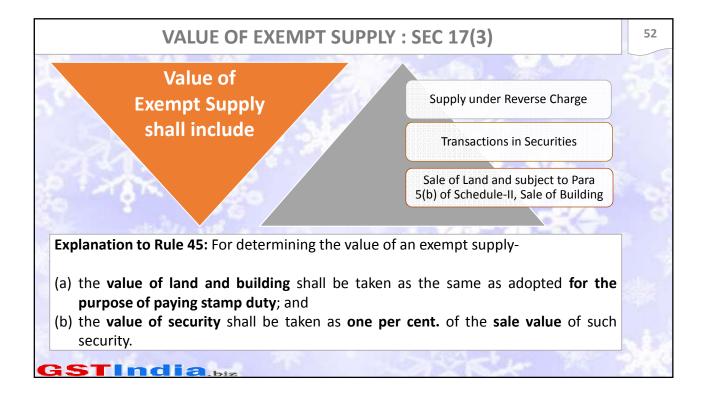


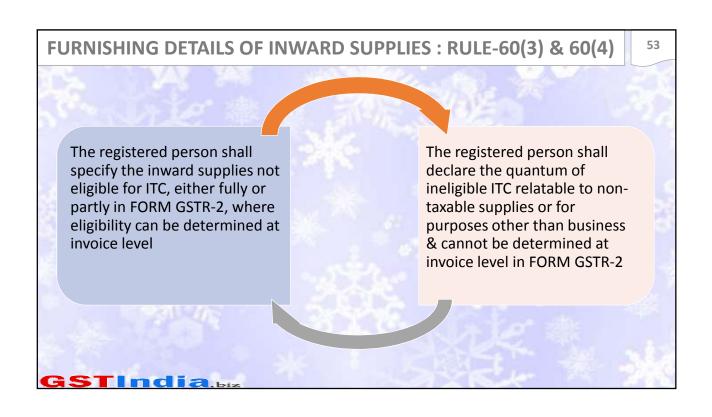


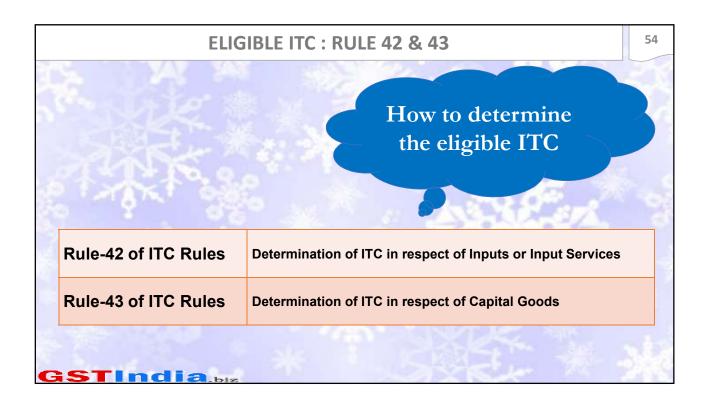


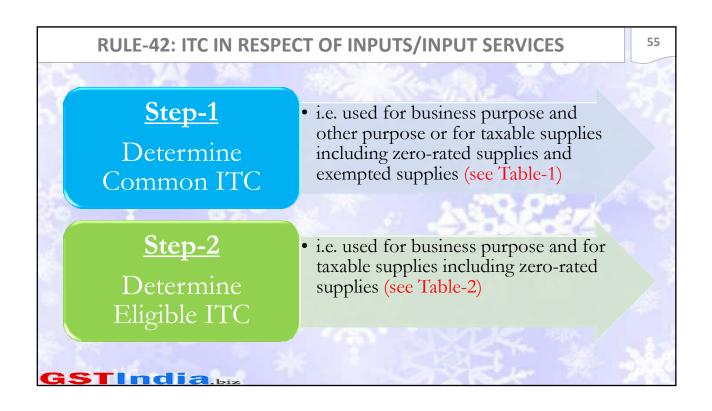
RELEVANT DEFINITIONS Sec 2(78): Non-taxable Supply Sec 2(47): Exempt Supply Supply of any goods or services or Supply of any goods or both services or both Which is not leviable to tax under this Act or under IGST Act • Which attracts nil rate of tax or be wholly may Which Sec 2(108) :Taxable Supply exempt from tax u/s 11 or • Supply of any goods or services or u/s 6 of IGST Act and both Includes non-taxable supply • Which is leviable to tax under this Act GSTIndia, biz

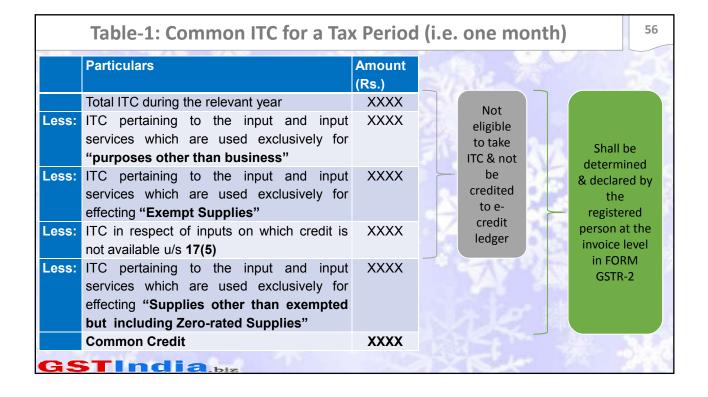




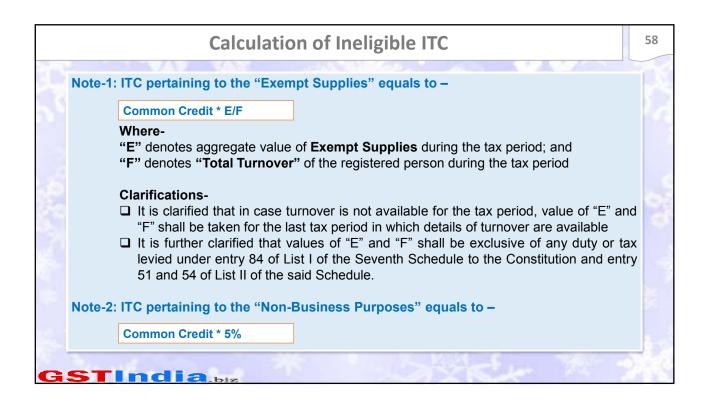


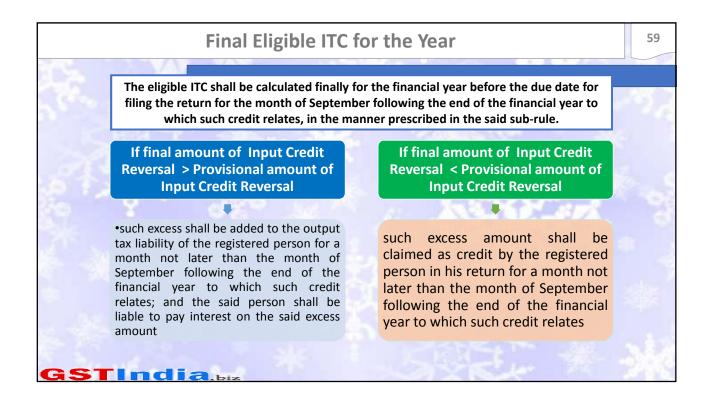


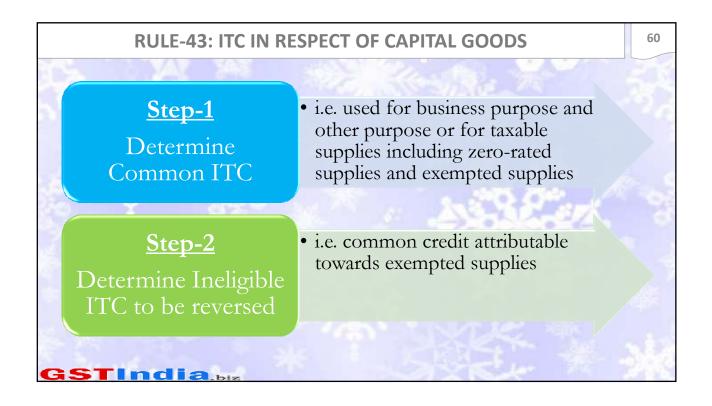


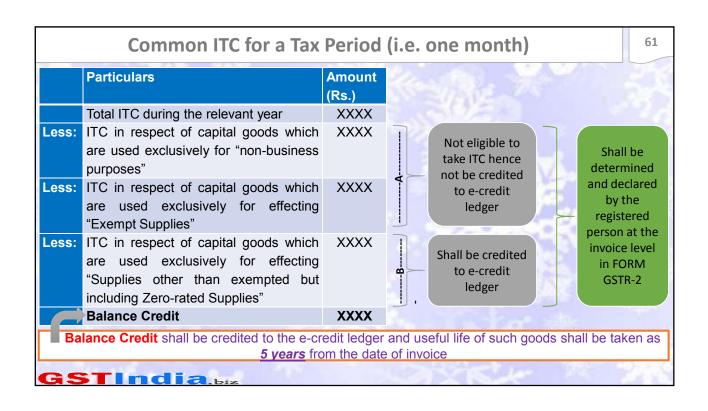


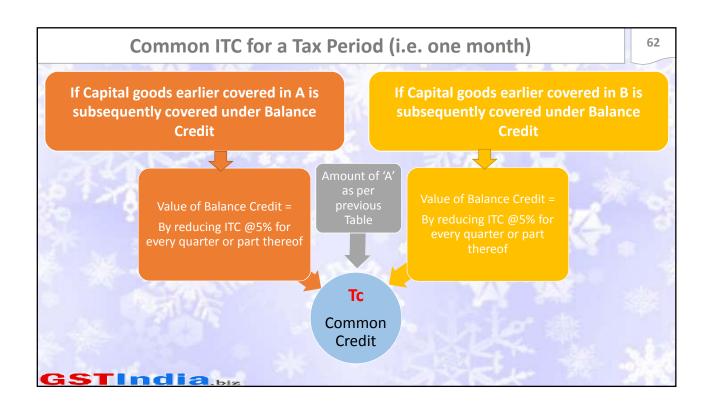
Common Credit XXXX Ineligible Credit: - ITC pertaining to the "Exempt Supplies" (Note-1) - ITC pertaining to the "Non-Business Purposes" (Note-2) XXXX Eligible Credit XXXX The total amount eligible for input credit shall be computed separately for input tax credit of central tax, State tax, Union territory tax and integrated Tax. ITC pertaining to the Exempt Supplies and Non-Business Purposes shall be added to the output tax liability of the registered person.		Particulars	Amount (Rs.)
- ITC pertaining to the "Exempt Supplies" (Note-1) - ITC pertaining to the "Non-Business Purposes" (Note-2) XXXX Eligible Credit The total amount eligible for input credit shall be computed separately for input tax credit of central tax, State tax, Union territory tax and integrated Tax. ITC pertaining to the Exempt Supplies and Non-Business Purposes shall be added to the output tax liability of the		Common Credit	XXXX
- ITC pertaining to the "Non-Business Purposes" (Note-2) Eligible Credit XXXX The total amount eligible for input credit shall be computed separately for input tax credit of central tax, State tax, Union territory tax and integrated Tax. ITC pertaining to the Exempt Supplies and Non-Business Purposes shall be added to the output tax liability of the	ess:	Ineligible Credit:	
The total amount eligible for input credit shall be computed separately for input tax credit of central tax, State tax, Union territory tax and integrated Tax. ITC pertaining to the Exempt Supplies and Non-Business Purposes shall be added to the output tax liability of the		- ITC pertaining to the "Exempt Supplies" (Note-1)	XXXX
The total amount eligible for input credit shall be computed separately for input tax credit of central tax, State tax, Union territory tax and integrated Tax. ITC pertaining to the Exempt Supplies and Non-Business Purposes shall be added to the output tax liability of the		- ITC pertaining to the "Non-Business Purposes" (Note-2)	XXXX
shall be computed separately for input tax credit of central tax, State tax, Union territory tax and integrated Tax. ITC pertaining to the Exempt Supplies and Non-Business Purposes shall be added to the output tax liability of the		Eligible Credit	XXXX
	shal tax cr	I be computed separately for input redit of central tax, State tax, Union serritory tax and integrated Tax. ITC pertaining to and Non-Busine added to the output of the computer of the compu	ess Purposes shall be tput tax liability of the

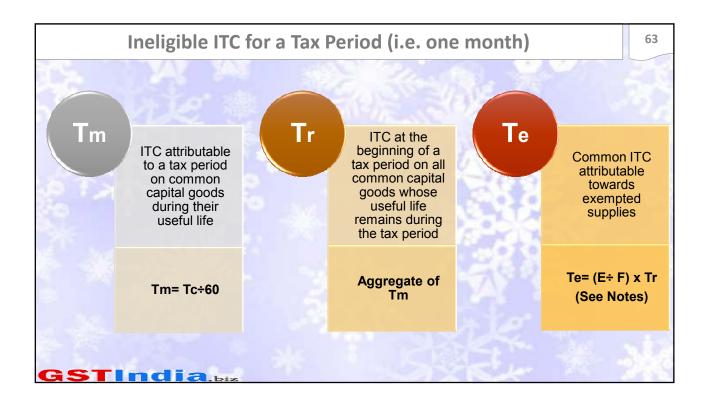


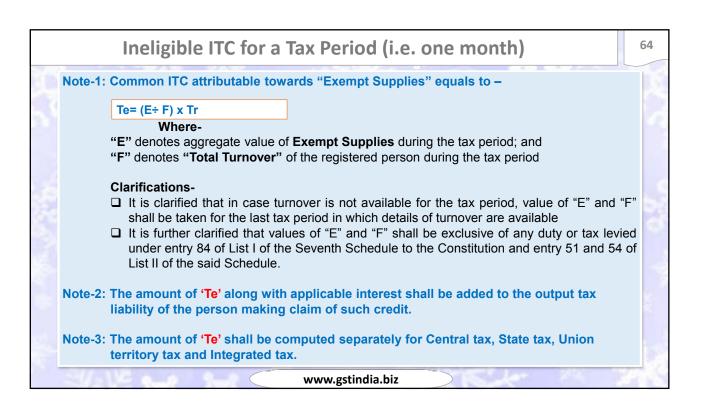




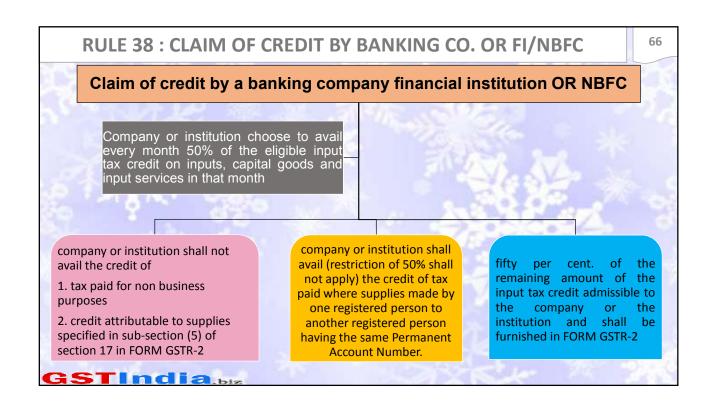








Comply with the provisions of Sec 17(2) i.e. ITC attributable to taxable supplies including zero-rated supplies is eligible Option once exercised shall not be withdrawn during the remaining part of the financial year The restriction of 50% shall not apply to tax paid on supplies made by one registered person to another registered person having same PAN





In respect of Motor Vehicle and Other Conveyance except when they are used for: Making the following taxable supplies Further supply of such vehicles or conveyance; or Transportation of passengers; or Imparting training on driving, flying, navigating such vehicles or conveyance Transportation of goods

EXCLUSION FROM ITC - SEC 17(5) Except where said category of **Specified** inward supply of goods or • - Food and beverages services are used for making an supplies · - Outdoor catering outward supply of goods or service of same category or as - Beauty treatment an element of Composite or · - Health services Mixed Supply of same category. Cosmetic and plastic surgery **Except** where the government - Rent-a-cab notifies the services which are - Life insurance obligatory for an employer to provide to its employees & - Health insurance where said category of inward supply of goods or services are - Membership of a club, health and fitness center used for making an outward - Travel benefits extended to employees on supply of goods or service of vacation such as leave or home travel same category or as an element concession of Composite or Mixed Supply of same category

EXCLUSION FROM ITC - SEC 17(5)

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Works Contract Services

- When supplied for construction of immovable property (other than plant and machinery)
- except where it is an input service for further supply of works contract service

Goods or Services or Both

- When it is received by a taxable person for construction of an immovable property on his own account (other than plant and machinery)
- even when used in course or furtherance of business

Explanation to Section 17(5): the expression "Construction" includes re-construction, renovation, additions or alterations or repairs to the extent of capitalization, to the said immovable property.

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MEANING OF PLANT & MACHINERY

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Explanation to Section 17(5)

the expression "plant and machinery" means

apparatus, equipment, and machinery fixed to earth by foundation or structural support that are used for making outward supply of goods or services or both and includes such foundation and structural supports but excludes—

- (i) land, building or any other civil structures;
- (ii) telecommunication towers; and
- (iii) pipelines laid outside the factory premises

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WORKS CONTRACT - SEC 2(119)

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Section 2(119) of CGST Act, 2017

'works contract' means a contract for:

- Building
- Construction
- Fabrication

- Completion
- Erection

- Installation

- fitting out
- Improvement
- Modification

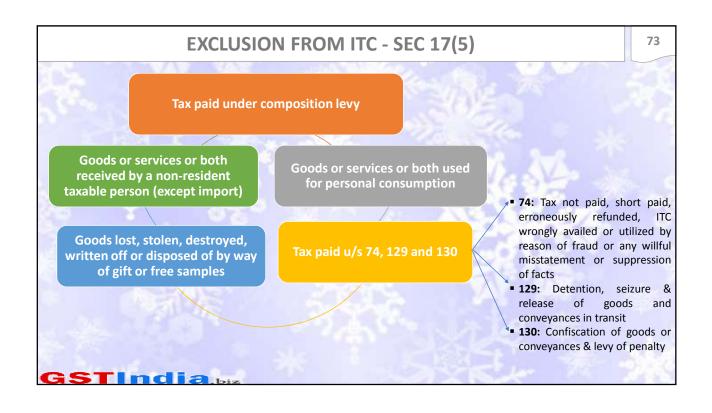
- Repair

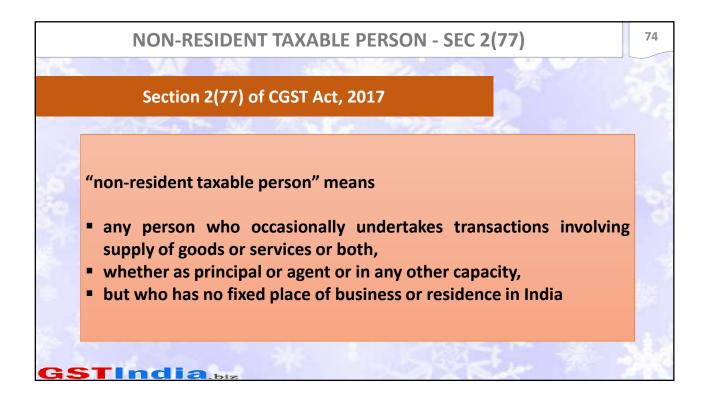
- Maintenance
- Renovation

- Alteration
- Commissioning

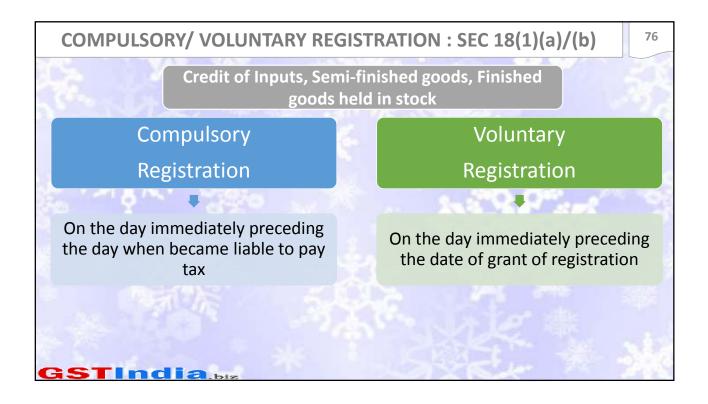
of any immovable property wherein transfer of property in goods (whether as goods or in some other form) is involved in execution of such contract

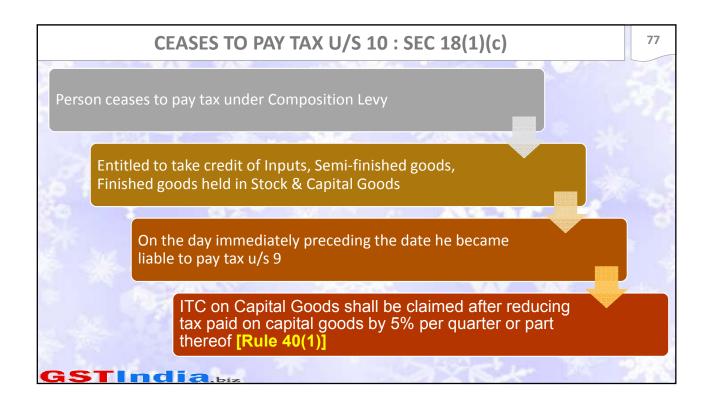
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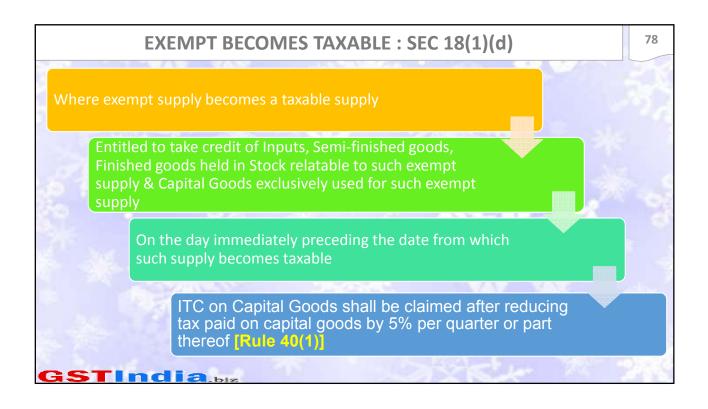


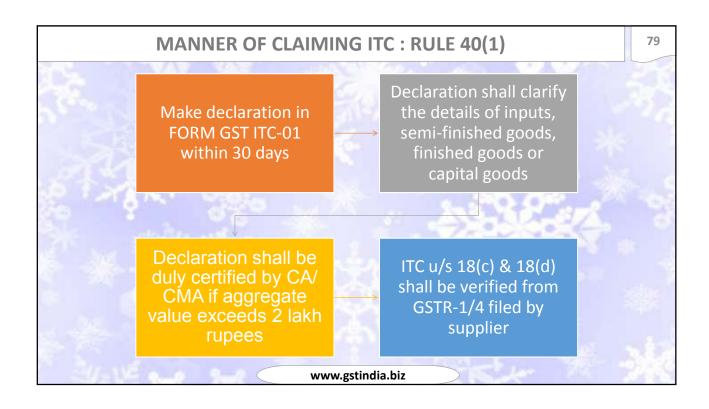


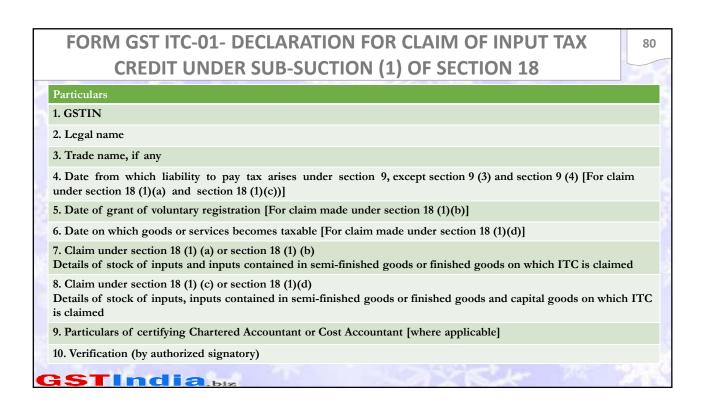


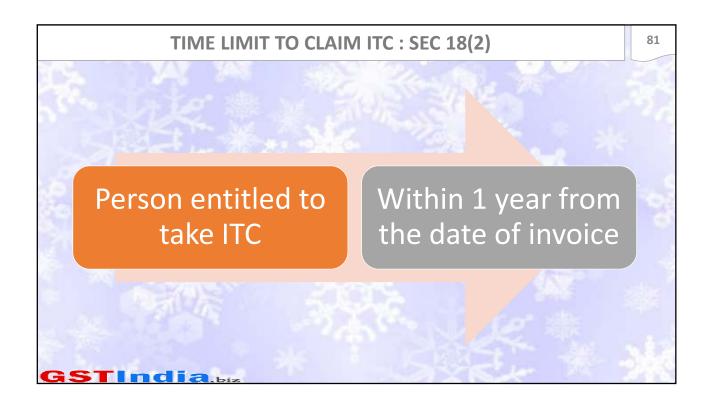


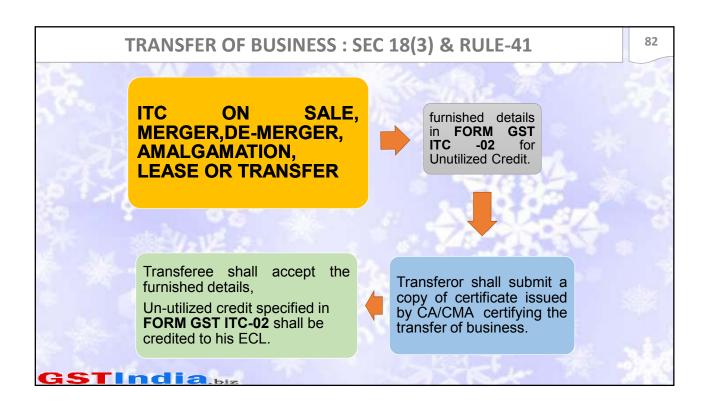












FORM GST ITC-02- TRANSFER OF CREDIT ON SALE, MERGER, AMALGAMATION, LEASE OR TRANSFER OF A BUSINESS

83

Particulars

- 1. GSTIN of transferor
- 2. Legal name of transferor
- 3. Trade name, if any
- 4. GSTIN of transferee
- 5. Legal name of transferee
- 6. Trade name, if any
- 7. Details of ITC to be transferred
- 8. Particulars of certifying Chartered Accountant or Cost Accountant
- 9. Verification (by authorized signatory)

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REVERSAL/ PAYMENT OF ITC: SEC 18(4)

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In case

- Option availed for tax payment u/s 10 after availing ITC
- · Goods/Services become exempt

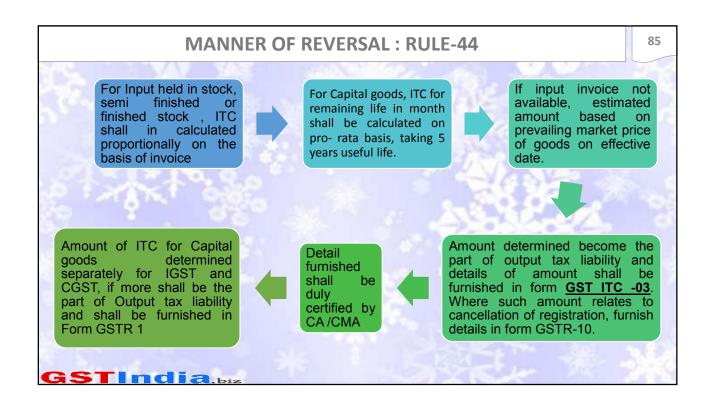
Amount need to be paid

- by Debit of Electronic Cash/ Credit Ledger
- for ITC in respect of
 - ✓ Inputs held in stock,
 - ✓ Inputs contained in semi finished or finished goods held in stock
 - √ Capital goods

shall be

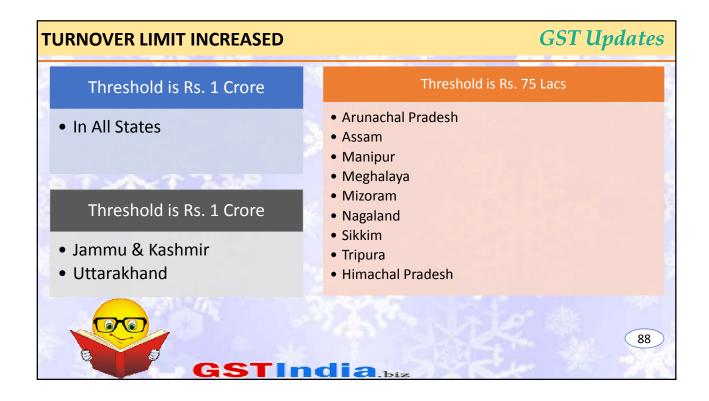
Immediately preceding the date of exercising option/exemption. In case of capital goods ITC reduced by 5% per quarter taking life as 5 years. Such details will be furnished in **GST ITC-03** and shall be shall be duly certified by CA/CMA

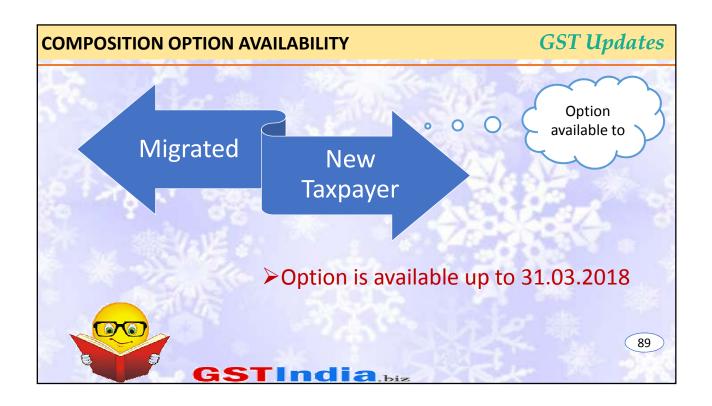
GSTIndia_{.biz}

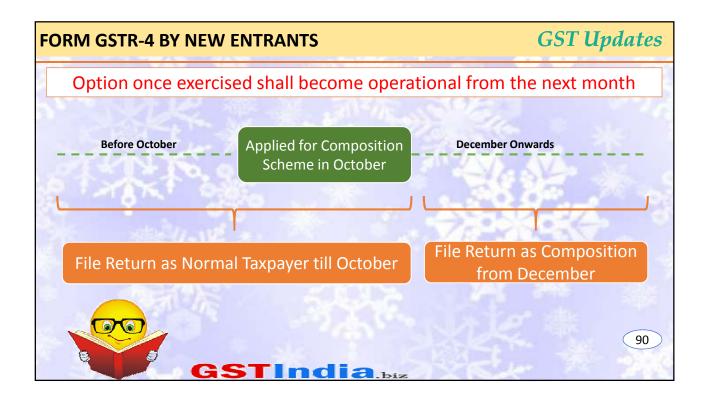


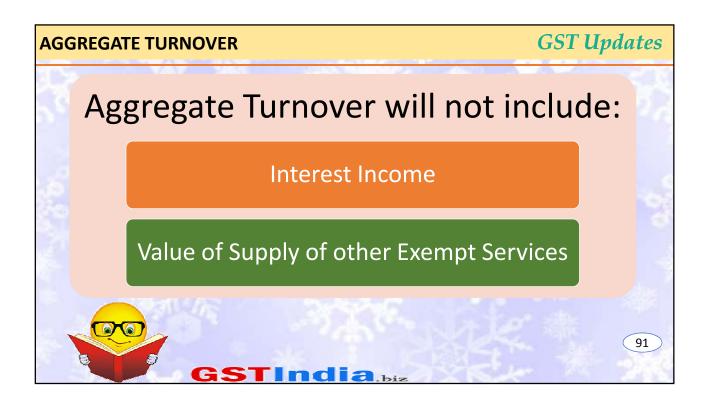
















MMARY RETURN GSTR – 3B	GST Update
Month	Due Date
July	25.08.2017 (28.08.2017 for TRAN-1 Cases)
August	20.09.2017
September	20.10.2017
October	20.11.2017
November	20.12.2017
December	20.01.2018
GSTING	94





